

## PARKING IN EXCESS OF 18 HOURS

### SECTION I - REQUEST

The information below is furnished relative to my personal vehicle. I request authorization to park my vehicle on GSA premises in excess of 18 hours while I am in travel status. I am aware that any loss or damage to my vehicle should be reported to the DHS Federal Protective Service MEGA Center (877-437-7411)

AUTO MAKE	AUTO MODEL	AUTO COLOR	AUTO YEAR
LICENSE NUMBER AND STATE		DECAL #	PARKING SPACE # OR LOT #
DATES IN TRAVEL STATUS FROM:		TO:	
NAME OF TRAVELER (PLEASE PRINT)			OFFICE PHONE #
TRAVELER'S AGENCY			FAX #

### SECTION II - APPROVAL

Approval is granted to park your personal vehicle, described above, on GSA premises while you are in travel status on the dates indicated above.

GSA does not assume any liability for vehicles left overnight at facility.

SIGNATURE OF GSA OFFICIAL	DATE OF APPROVAL
TITLE	PERMIT EXPIRES MIDNIGHT ON (DATE)

Complete form and fax to GSA at 263-9099 for approval.  
Once approved, one form will be forwarded to Ree's Security and one faxed back to traveler to put on dashboard of their vehicle.